



# IPCC International Professional Competency Training Center Expert Consultant Roster Inclusion and Renewal Management Rules (2026)

No. R/IPCC-CONS-IRM001(2026)

## **I. Formulate the Purpose and Basic statement**

### **a. Formulate the Purpose**

In order to regulate the inclusion, renewal and management of the expert consultant pool and roster of the IPCC International Professional Competency Training Center (hereinafter referred to as the "IPCC Center"), to ensure the quality and credibility of the expert consultant team, and to promote the sustainable development of the IPCC Center, these rules are formulated for the expert consultants and roster leaders to know and abide by.

### **b. Basic Statement**

The IPCC Center reserves the right to modify, interpret and improve these Rules at any time according to the actual situation. Once the Expert Consultant is included or renewed, it is deemed to have unconditionally accepted these Rules and subsequent amendments and undertakes to comply with them. The Expert Adviser shall not claim any form of accountability or claim against the IPCC Center and its staff for any

amendments to these Rules.

### **c. Temperament**

The IPCC Center expert consultants are not the labor relations of the IPCC Center's employees, the expert database and roster are only for future activities including but not limited to academic exchanges, academic forums, etc., the IPCC Center may accelerate the gathering of social resources, or if other institutions or units carry out activities, may make referrals for it. The IPCC Center's expert database and roster are "talent databases". Unless is confirmed employ by our center, IPCC Center expert consultants shall not publicly advertise their status as IPCC Center employees, mentors, professors, etc.

### **d. Expert Advisor Category**

The IPCC Center's expert consultants<sup>1</sup> are divided into the following categories, and the IPCC Center may set up subcategories and formulate corresponding qualification criteria according to actual needs:

- a) Special Expert Consultants;
- b) Accredited Expert Consultants.

## **II. Inclusion in the Roster**

### **e. Basic Principles**

The expert consultants of the IPCC Center should have good political

---

<sup>1</sup> Appointment as an IPCC Center Expert Consultant is a prerequisite for participating in IPCC Center activities such as course design, instruction, teaching, and certification, and shall remain valid throughout the entire period of engagement.

quality and professional ethics, support national laws, regulations, and policies, abide by the principles of integrity and neutrality, respect the Chairman and staff of the IPCC Center, and actively maintain and enhance the reputation and influence of the IPCC Center.

## **f. Professional Qualifications and Business Experience**

Applicants should possess corresponding professional qualifications, certifications, or extensive practical experience. The IPCC Center may set specific conditions including but not limited to language proficiency, professional background, qualifications, training experience, etc., according to different expert consultant categories. When approving applications for inclusion in the list, the responsible person must comply with the specific internal regulations of the IPCC Center, and the applicant must meet the latest requirements published on the official website when applying.

## **g. Introduction of Special Talents (SPCC Terms)**

For outstanding talents with outstanding achievements or special contributions, the Chairman of the IPCC Center has the right to directly approve their inclusion as special or accredited expert consultants, and may waive some or all of the administrative procedures, fees, renewal assessments, etc. as appropriate.

Expert consultants who have been included in the IPCC Center's

expert pool and roster have the right to directly recommend outstanding talents who meet the relevant requirements of the IPCC Center to the IPCC Center and its Chairman. Such persons shall be reviewed by the Chair of the IPCC Center or his authorized person, and the Chairman of the IPCC Center shall decide whether or not to be exempt from the relevant requirements in accordance with paragraph 1 of part g.

## **h. Administrative Procedures**

Applicants should fill in the relevant information form in detail and submit it together with the supporting documents involved in the information form. After passing the review, relevant certificates will be issued in a timely manner and included in the list of expert consultants on the official website. The applicant shall pay the corresponding administrative fees in accordance with the regulations.

Expert consultants who are newly included or renewed into the IPCC Center's expert database and roster, after obtaining relevant certificates, should use their social resources and publicize their inclusion in the corresponding IPCC Center's expert database and roster, including but not limited to official account pushes, circles of friends, and website publicity.

## **III. Survival of the roster**

### **i. Basic principles**

During the period of registration of the IPCC Center Expert Consultant, it should fully comply with these Rules and the relevant management regulations of the IPCC Center.

### **j. Duration**

The general roster will be included for two or five years, subject to the declared inclusion period, and may be renewed at or before the expiration of the period.

### **k. Renewal**

The IPCC Center will conduct a comprehensive review of the performance of the expert consultants during the inclusion period. Generally, if there are no special circumstances, the renewal will be smooth.

Whenever the duration of the term is approaching, the expert consultant should submit an application for renewal to the IPCC Center one month before in advance, and there is no application fee for the renewal application (the official website publicity fee is paid as need by self). At the same time, expert consultants should attend or assist in activities related to the IPCC Center at least three times a year.

If the renewal is successful, it shall also be announced to the public in accordance with the content of the rules.

### **l. End**

In any of the following situations, the qualification of expert

consultants will be automatically terminated:

- a) Failure to apply for renewal as required;
- b) Found guilty by an effective judgment of the judicial authority;
- c) The Chairman of the IPCC Center decides to terminate his or her qualifications for reasonable.

## **IV. Interpretation, Modification, Effectiveness, and Dispute Resolution**

### **m. Interpretation and Modification**

These Rules are interpreted by the IPCC International Professional Competence Training Center and its Chairman, and have the right to amend these Rules at any time.

### **n. Effective**

These rules shall take effect from the date of publication.

### **o. Dispute Resolution**

Any ambiguity or collaboration in these Rules shall be resolved by mutual agreement only through amicable negotiation.

Note: These rules should be a guiding document for long-term cooperation in the future.

**繁體中文：** 本文件備有繁體中文、簡體中文及英文三種獨立版本供選擇簽署。

簽署人特此確認並同意，無論簽署哪一個語言版本，如各版本內容有任何歧異或不一致，概以**繁體中文版本**為最終解釋及執行依據。

**简体中文：** 本文件备有繁体中文、简体中文及英文三种独立版本供选择签署。

签署人特此确认并同意，无论签署哪一个语言版本，如各版本内容有任何歧异或不一致，概以**繁体中文版本**为最终解释及执行依据。

**English:** This document is available for execution in three separate versions:

Traditional Chinese, Simplified Chinese, and English. The signatory hereby acknowledges and agrees that regardless of which language version is signed, in the event of any discrepancy or inconsistency between the versions, the **Traditional Chinese version** shall be the definitive basis for interpretation and execution.

Please sign in the lower right corner of each page; and<sup>2 3</sup>

Full name signature (according to ID card style):

\_\_\_\_\_

Signing date: \_\_\_\_/\_\_\_\_/\_\_\_\_

<sup>2</sup> Fill it out, scan it, and email the scanned copy with the relevant materials to the IPCC Center email: [apply@the-ipcc.org](mailto:apply@the-ipcc.org)

<sup>3</sup> At present, the application fee for inclusion in the IPCC Center Expert Consultants Roster is HKD800/ time, and the annual administrative fee for public listing on the official website is HKD400/ year. The initial inclusion period is two years; from the first renewal onward, the inclusion period shall be five years. Certificates of inclusion and certificates of registry status shall be issued in accordance with the respective validity periods. Applicants holding a “Registry Application Eligibility Certificate” issued by the IPCC Center and meeting the relevant requirements of the IPCC Center may be granted corresponding preferential treatment in accordance with the applicable rules.